



## **EAST Members' Rights and Responsibilities**

*Approved by the EAST Voting Members, March 2020*

*Updated September, 2023*

This document briefly describes the benefits of membership in EAST as well as the expectations for members' responsibilities.

### **Rights and Benefits of EAST Membership**

The academic and research libraries that join EAST share a common goal of protecting the print scholarly record as libraries increasingly need to reduce the size of local collections in order to re-purpose space for other services. To this end, the majority of the EAST institutional partners are Retention Partners who gain the greatest benefits from their participation and most clearly demonstrate their commitment to the protection of the print scholarly record for current and future generations of scholars and learners. EAST also offers a Supporting Partner membership option, allowing libraries that are unable to commit to retention to participate in the important work of EAST through their financial support.

Both Retention and Supporting Partners may:

- Borrow materials from other EAST member libraries for use by local faculty, students, researchers and scholars according to the lending library's local policies.
- Withdraw local titles that are committed for retention by an EAST Retention Partner with reasonable confidence that the scholarly content will be available for access through EAST.
- Participate in the governance of EAST through election to the Board of Directors or the Operations Committee, or appointment to one of the EAST Working Groups. While such participation is not required, all members are encouraged to be active within the EAST governance and operations.
- Access Member Resources including documentation, training materials, and other resources developed by EAST as part of the project. These Resources are made available through the EAST website at [www.eastlibraries.org](http://www.eastlibraries.org).
- Attend EAST membership meetings and engage in presentations, panels and other professional activities relating to EAST and shared print.
- Contribute to the future of EAST and its growth as part of further regional and national shared print programs.



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EAST Retention Partners are asked to participate in any collection analysis that EAST undertakes and are expected to pay a portion of the total cost of the analysis. This collection analysis provides the library with detailed information on its circulating monograph collections as well as provide opportunities to analyze its local collection, compare that collection with those of others in their group or cohort as well as compare to the collective collection of EAST retention commitments.. With this information, libraries can use the collection analysis data, including their local retention commitments, to guide withdrawal and de-selection of non-retained titles.

Supporting Partners may optionally choose to participate in the EAST collection analysis and, should they choose to do so, will be asked to pay a portion of the total cost. This collection analysis will provide the library with detailed information on its circulating monograph collections and provide opportunities to analyze its local collection, compare that collection with those of other EAST members as well as the EAST collective collection.

## Responsibilities of EAST Members

In addition to the responsibilities outlined in the [EAST Memorandum of Understanding](#), all EAST members shall appoint a representative Voting Member who votes on major EAST policies as well as any changes to the EAST membership fee or cost structure. Except as specified otherwise by the Board of Directors, a simple majority shall suffice in all such votes.

All EAST members are expected to abide by and adhere to the EAST Major Operating Policies and other agreed upon operating procedures as documented on the EAST website at <http://eastlibraries.org>.

EAST members are expected to follow the EAST Reallocation Process, when needing to revoke retention commitments (see <https://eastlibraries.org/reallocation-process> for further details).

EAST members may use the retention commitments of the EAST Retention Partners (available through the [www.eastlibraries.org/retention-commitments](http://www.eastlibraries.org/retention-commitments) page) to guide withdrawal and de-selection of local non-retained titles, and are expected to lend materials to their EAST partner libraries per the agreed upon policies and practices.

All EAST Serial and Journal Retention Partners are expected to abide by and adhere to the Rosemont Shared Print Alliance policies and procedures as documented on the Rosemont website at <https://www.rosemontsharedprintalliance.org>. This includes making serial and journal titles accessible to fellow Rosemont members, per the [Rosemont Access Principles](#).