

The EAST Program Assessment Survey

EAST used the Survey Monkey® application to develop and distribute the assessment survey, which included a total of 38 questions. This Appendix includes the full set of questions.

While it is not easily determined from this full PDF of the survey, there were a number of questions that resulted in the survey forking depending on the participants response. Specifically, these are:

- Question 1 – Asking about participation in other shared print programs
Yes – Goes to Q2
No – Goes to Q4
- Question 10 – Asking the likelihood of being an EAST member 3 years from now
Likely – Goes to Q13
Unlikely – Goes to Q11
- Q27 – Asking if the library is a Retention Partner or a Supporting Partner
Retention - Goes to Q28
Supporting – Goes to Q30
- Q32 – Asking the likelihood of participation in future collection analyses and making further retention commitments
Likely – Goes to Q33
Unlikely – Goes to Q34.



EAST EASTERN ACADEMIC
SCHOLARS' TRUST

EAST Program Assessment November, 2020

Participation in shared print

Welcome to the EAST Program Assessment. This survey is being sent to both the Voting Member and the Operational Contact at each EAST member library. We would appreciate, however, that only one contact at the library complete the survey. As there are questions that cover strategic, business, and operational aspects of EAST, if you are the respondent for your institution, you may wish to consult with others on the library staff who have been involved in various aspects of your institution's work with EAST. A PDF of the full set of survey questions (not all of which may be applicable to your institution) was provided as an attachment to the email sent with the survey link.

The survey also includes questions relating to EAST's current practices including governance and policies and procedures. Feel free to review these on the EAST website prior to completing the survey:

<https://eastlibraries.org/policies-mou>.

You may complete the survey in one session or pause and return to the survey as needed. We anticipate the survey will require 30-45 minutes to complete.

You will have an opportunity at the end of the survey to provide us with contact information or to choose to opt out.

Your responses will assist the EAST Project Team, Executive Committee, and Operations Committee in planning for future work, so we thank you for taking the time to complete the survey. All responses will be kept strictly confidential. Results will be reported only in aggregate. We hope to have preliminary results to share as part of the EAST Member Meeting on December 9th.

The EAST Executive Committee and Project Team

* 1. What other shared print programs does your institution participate in? Check all that apply.

- | | |
|---|--|
| <input type="checkbox"/> HathiTrust Shared Print | <input type="checkbox"/> FLARE |
| <input type="checkbox"/> Connect New York | <input type="checkbox"/> Scholars' Trust |
| <input type="checkbox"/> PALCI shared print | <input type="checkbox"/> None |
| <input type="checkbox"/> Maine Shared Collections | |
| <input type="checkbox"/> Other (please specify) | |



EAST Program Assessment November, 2020

* 2. Please indicate areas of potential intersection across the shared print programs in which you participate. Check all that you think are applicable.

- | | |
|---|--|
| <input type="checkbox"/> Collaborating on collection analysis | <input type="checkbox"/> A shared inter-library loan lending network |
| <input type="checkbox"/> Shared retention commitments (i.e. a retention commitment made for one programs is also committed for the other program) | <input type="checkbox"/> Commonly developed best practices |
| <input type="checkbox"/> Joint recording of retention commitments in outside databases such as WorldCat and PAPER | <input type="checkbox"/> None |
| <input type="checkbox"/> Other (please specify) | |

3. Based on your experience in other shared print programs, are there recommendations you would make to improve the effectiveness of EAST?



EAST Program Assessment November, 2020

EAST mission and model

* 4. The mission of EAST is to protect the print scholarly record and ensure its availability to scholars, researchers, students, and faculty at participating member institutions. By providing this safety net of retained materials, EAST gives members the opportunity to reduce their overall collection management costs and reclaim space. Our involvement in the [Rosemont Shared Print Alliance](#) and the [Partnership for Shared Book Collections](#) further accelerates the growth of this safety net nationally.

As you think about the EAST mission, what is the **importance** of each of the following EAST objectives to you institution?

	Extremely important	Very important	Important	Somewhat important	Not important	I don't know
Preserving the print scholarly record	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Validating the presence of print monographs in our local collections as well as in the collective collection	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

	Extremely important	Very important	Important	Somewhat important	Not important	I don't know
Ensuring access for my local users to distributed retained titles	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Facilitating space reclamation by allowing my library to deaccession monographs because they are retained elsewhere	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Facilitating space reclamation by allowing my library to deaccession serials and journals because they are retained elsewhere	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Participating in shared print at the national/continental level thereby expanding the safety net and access	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Providing my library with opportunities to collaborate on projects related to the shared print collection	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Other (please specify)

* 5. Please comment on these same EAST objectives from the perspective of how well you think EAST is doing in **achieving** each of them.

	Extremely well	Very well	Well	Somewhat well	Not well	I don't know
Preserving the print scholarly record	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

	Extremely well	Very well	Well	Somewhat well	Not well	I don't know
Validating the presence of print monographs in our local collections as well as in the collective collection	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Ensuring access for my local users to distributed retained titles	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Facilitating space reclamation by allowing my library to deaccession monographs because they are retained elsewhere	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Facilitating space reclamation by allowing my library to deaccession serials and journals because they are retained elsewhere	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Participating in shared print at the national/continental level thereby expanding the safety net and access	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Providing my library with opportunities to collaborate on projects related to the shared print collection	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Other (please specify)

6. Please indicate anything you believe EAST could be doing or doing differently to achieve its mission.

* 7. How does shared print generally and EAST specifically figure in your strategic and operational planning?

* 8. EAST charges annual membership dues which support staffing of the Project Team, investment in the EAST retentions database, and overall program administration and management, including funding special projects from the EAST reserve funds. Based on the value gained, do you feel your institution's EAST membership fee is:

- Low Just right A little high High I don't know

* 9. Please elaborate on why you selected the above answer:

* 10. What is the likelihood you will continue to be an EAST member 3 years from now?

- | | |
|---------------------------------------|-------------------------------------|
| <input type="radio"/> Very likely | <input type="radio"/> Unlikely |
| <input type="radio"/> Likely | <input type="radio"/> Very unlikely |
| <input type="radio"/> Somewhat likely | <input type="radio"/> I don't know |



* 11. Why might you relinquish your EAST membership? Please check all that apply.

- Membership dues increase
- Local budget cuts
- Lack of staffing to take part in EAST activities and services
- Other (please specify)
- No further local benefits are envisioned
- Other programs meet local needs

12. What might convince you to continue membership in EAST?

* 13. Overall, how would you rate your library's return on investment in EAST?

- Very high
- High
- Neither high nor low
- Low
- Very low
- I don't know

* 14. Please comment on your overall rating of return on investment.

15. EAST makes available a variety of documents relating to governance, policies and procedures and best practices, which are available on the EAST website at <https://eastlibraries.org/policies-mou>. Do you have comments or feedback on how EAST can improve the usefulness of these documents for our members?



EAST Program Assessment November, 2020

Current retention commitments and future strategies

16. EAST retention commitments can be used for several purposes. As part of our ongoing work, have you used either your own commitments (if you are a retention partner) or those of other EAST member libraries as part of your work - such as deaccessioning, collection building, transfer of collections offsite, inform faculty of collection changes, etc.? Please describe.

* 17. What resource does your library staff check **first** to identify EAST retention commitments made by other libraries?

- OCLC subscription products in WorldCat (i.e. Record Manager, Connexion, etc.)
- FirstSearch/WorldCat Discovery
- PAPER
- Other (please specify)
- GreenGlass
- EAST retentions database

* 18. As you consider withdrawing monograph or serials titles from your local collections, how important are the following factors?

	Extremely important	Very important	Important	Somewhat important	Not at all important	I don't know
Title has an existing retention commitment from other EAST member(s)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
A monograph has an existing retention commitment from non-EAST participant(s) in the Partnership for Shared Book Collections	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
A serials/journal title has an existing retention commitments from non-EAST participant(s) in the Rosemont Shared Print Alliance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Digital availability in HathiTrust	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Digital availability in Internet Archive	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Digital availability in a package or database licensed locally with perpetual access	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Other (please specify)

* 19. As EAST grows its membership, what types of institutions should be prioritized for outreach? Please select all you believe are priorities.

- Academic institutions with large circulating print monograph collections
- Academic institutions with rare and/or specialized print monograph collections
- Types of institutions not currently represented within EAST, such as public and state libraries
- Other (please specify)
- Collections that expand the diversity of EAST's collective collection
- Public research libraries
- Independent research libraries

* 20. Please indicate the importance of the following strategies in support of the EAST mission.

	Extremely important	Very important	Important	Somewhat important	Not at all important	I don't know
Recruiting new EAST Retention Partners to grow the number of titles being committed	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Recruiting new Supporting Partners to increase available funding for EAST	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Securing new commitments from existing EAST members who are willing to make additional commitments	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Expanding the scope of EAST retentions to include other material types	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Expanding shared access by EAST members to titles retained by other shared print programs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Facilitating digitization of EAST retained titles in support of expanding access	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Facilitating controlled digital lending within EAST	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Identify preservation copies to be held in closed stacks or other controlled environments	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

* 21. When determining a future **monograph** retention model for EAST, please indicate the importance of the following criteria:

	Extremely important	Very important	Important	Somewhat important	Not at all important	I dont know
Holding levels within the EAST group	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Aggregate usage history across EAST	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Retained by other shared print programs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Holdings overlap with groups of peer institutions outside of EAST	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
OCLC holdings levels in my geographic region or lending network	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
OCLC holdings levels in the US	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
OCLC holdings levels worldwide	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
LC subject class(es)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Age of material	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Presence in the HathiTrust digital corpus	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Presence in the HathiTrust Shared Print Program	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Presence in the Internet Archive	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Other (please specify)

* 22. What additional formats/materials do you think EAST should consider as part of future retention efforts? Please select all that apply.

- | | |
|--|---|
| <input type="checkbox"/> Popular journals titles | <input type="checkbox"/> Cartographic material (maps, atlases) |
| <input type="checkbox"/> Government documents (state, federal, and/or local) | <input type="checkbox"/> Scores/sheet music |
| <input type="checkbox"/> Newspapers | <input type="checkbox"/> Textbooks |
| <input type="checkbox"/> Sound recordings (all physical formats) | <input type="checkbox"/> Printed copies of materials published only in digital form (i.e open access e-books) |
| <input type="checkbox"/> Video recordings (all physical formats) | <input type="checkbox"/> No additional formats |
| <input type="checkbox"/> Other (please specify) | |

23. EAST is an active member of both the [Rosemont Shared Print Alliance](#) and the [Partnership for Shared Book Collections](#). EAST has also supported the joint efforts of CRL/CDL/HathiTrust to expand tools in support of the infrastructure for shared print. Please indicate how important you think the following initiatives are as part of EAST's collaboration with the larger shared print community.

	Extremely important	Very important	Important	Somewhat important	Not at all important	I don't know
The Rosemont last copy initiatives	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Expanding access through Rosemont to serials/journals titles held by members of other programs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Developing best practices for shared print	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Joint CRL/CDL/HathiTrust project	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Other (please specify)



EAST Program Assessment November, 2020

Communications

* 24. Does EAST provide proactive, useful communications to the members?

- Yes
- No
- Not sure

* 25. Please indicate the value of the following types of communication currently provided by EAST.

	Extremely valuable	Very valuable	Valuable	Somewhat valuable	Not valuable	I don't know
Quarterly update webinars	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Annual member meeting	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Website	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Email updates	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

26. Do you have suggestions for ways EAST can improve its communication with members?

* 27. Are you a Retention Partner or a Supporting Partner?

- Retention Partner
- Supporting Partner



EAST Program Assessment November, 2020

Retention Partners

* 28. As a Retention Partner, your library has committed to retain monographs and/or serials/journals titles based on a specific retention model for the full retention period. Final commitments are subsequently registered in the local ILS as well as in WorldCat/PAPR. And, staff at the library are asked to report any existing retention commitments that must be reallocated or revoked.

Please indicate below the **value** of investing your staff time and/or budget resources in each of these activities relating to your work as a Retention Partner:

	Extremely valuable	Very valuable	Valuable	Somewhat valuable	Not valuable	Not applicable or I don't know
Undertaking a group collection analysis	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Staff time for collection analysis and retention modeling in GreenGlass/GoldRush to develop a retention model	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

	Extremely valuable	Very valuable	Valuable	Somewhat valuable	Not valuable	Not applicable or I don't know
Staff/student time for the monograph sample validation study (applicable only to Cohorts 1 and 2)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Staff/student time for any serials/journals validation you chose to undertake	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Review of retention commitments prior to their finalization	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Addressing bibliographic errors identified during EAST projects	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Reallocation of titles we have identified as lost, missing, in too poor condition to circulate or not of scholarly value	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Recording retention commitments locally	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Registration of retention commitments in national databases	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Participation in EAST governance through the Executive Committee, Operations Committee, or a Working Group	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

* 29. Your library has been asked to retain titles based on a group collection analysis and agreed upon retention model. Has this commitment to retain titles for EAST had any impact on the library strategically or operationally? Please elaborate.



EAST Program Assessment November, 2020

Additional retention commitments

* 30. Please indicate the circumstance or circumstances under which you would be willing to make **monograph** retention commitments to EAST in the **future**. Choose all that apply.

- For monograph titles based on a future collection analysis
- For monograph titles but only in subject areas important to my institution
- For monograph titles but only to newly acquired materials
- My institution is not interested in making future retention commitments
- Other (please specify)

* 31. Please indicate the circumstance or circumstances under which you would be willing to make **serials/journals** retention commitments to EAST in the **future**. Choose all that apply.

- | | |
|--|--|
| <input type="checkbox"/> For serials/journals titles based on a future collection analysis | <input type="checkbox"/> Only to fill gaps in currently retained serials/journals titles |
| <input type="checkbox"/> For serials/journals titles but only in subject areas important to my institution | <input type="checkbox"/> My institution is not interested in making future retention commitments |
| <input type="checkbox"/> For serials/journals titles but only to newly acquired materials | |
| <input type="checkbox"/> Other (please specify) | |

* 32. How likely is your institution to participate in future EAST collection analyses?

- | | |
|---|-------------------------------------|
| <input type="radio"/> Very likely | <input type="radio"/> Unlikely |
| <input type="radio"/> Likely | <input type="radio"/> Very unlikely |
| <input type="radio"/> Somewhat likely | <input type="radio"/> I don't know |
| <input type="radio"/> Somewhat unlikely | |



EAST Program Assessment November, 2020

* 33. What approach(es) to future EAST collection analysis would you prefer. Select all that apply.

- Group collection analysis projects approximately every 5 years
- Nomination of titles by institutions based on local collection strengths
- Other (please specify)

* 34. What factor(s) would prevent your institution from participating in future EAST collection analyses. Choose all that apply.

- Upfront cost of the collection analysis tool
- Staff time required for the project
- Community/administration buy-in
- Inability to take on additional retention commitments
- Data issues in our local catalog
- Other (please specify)



EAST Program Assessment November, 2020

Demographics

* 35. Please enter the name of your institution

36. (optional). Please enter the contact information of the responder to this survey

Name

Email Address

* 37. Please indicate your role in the library

- Dean/director/university librarian
- Associate or assistant dean
- Department head
- Other (please specify)

* 38. What is your primary areas of responsibility? Check all that apply.

- | | |
|---|---|
| <input type="checkbox"/> Administration | <input type="checkbox"/> Collections |
| <input type="checkbox"/> Access Services/ILL | <input type="checkbox"/> Scholarly Communications |
| <input type="checkbox"/> Technical Services/Metadata Management | |
| <input type="checkbox"/> Other (please specify) | |