

Introduction to using the marc 583 field for recording EAST retention commitments

- * EAST disclosure policy
- * 583 guidelines - OCLC and examples
- * How to construct 583 fields for EAST
- * How to add 583 fields to records allocated to your library for retention
- * Downloading your list from GreenGlass and adjusting for 583
- * A word about multipart monographs

Congratulation Cohort 2!

The EAST 2 Shared Print Collection

TITLE SETS

4,470,084

TITLE HOLDINGS

8,985,110

TITLE HOLDINGS ALLOCATED FOR RETENTION

2,694,992

Post Allocation Features in GreenGlass

<https://www.youtube.com/watch?v=PcMexDeCTJU&feature=youtu.be>

<https://www.oclc.org/en/sustainable-collections/resources.html>



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EAST Disclosure Policy

The EAST Disclosure Policy states that "EAST Retention Partners will record EAST retention commitments in their local catalogs to prevent withdrawal of these volumes. Retention Partners will also disclose EAST retention commitments in regional and national/international systems (e.g., OCLC WorldCat) in ways that are consistent with emerging national or international standards."

The 583 “Action Note”

Shared print programs have been encouraged to use the marc [583 “action note”](#) to record retention commitments. You may read more about this recommendation in the OCLC Detailed Metadata Guidelines: <https://goo.gl/P1Tc7Y>

Many existing shared print programs follow these guidelines, as will EAST.

Maine Shared Collections instructions to member libraries: <http://goo.gl/PkyHlq>

Colorado Alliance Shared Print Trust Disclosure Policy: <https://goo.gl/C7Ya46>

Michigan Shared Print Initiative: <https://www.mcls.org/engagement/mi-spi/>

583 Samples

583 1_ |acommitted to retain|c20160630|d20310630|fEAST|u

<http://eastlibraries.org/retained-materials|5NRU>

583 1_ |3v.1-v.5|acommitted to retain|c20160630|d20310630|fEAST|u

<http://eastlibraries.org/retained-materials|5MeWC|zEAST>

583 Field

Subfields a, c, d, f, u will be the same at all libraries:

583 1_	First indicator of 1, second indicator blank
Subfield a: committed to retain	Action to be undertaken
Subfield c: 20160630	Date/Time of action
Subfield d: 20310630	Action interval (end date of action)
Subfield f: EAST	Shared Print Program Name
Subfield u: http://eastlibraries.org/retained-materials	



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Retained Materials

The EAST designation signifies that this item is part of the Eastern Academic Scholars' Trust, and has been committed to be retained for EAST through June 30, 2031. Materials marked as "EAST" are available for borrowing unless otherwise noted.

For more information about EAST, see the [About Us](#) section of this site.

**WANT TO LEARN
MORE ABOUT EAST? >**

583 Field

Subfields 5, x, z and 3

5 marc organization code	Will be unique for each library.
Subfield x: internal note	Optional internal note field
Subfield z: public note	Optional public note field. May display in the OPAC in some systems.
Subfield 3: materials specified	Optional (though recommended) field for use with multipart monographs that describes the extent of the holdings being committed.

Adding 583s to your local ILS

The EAST 583 working group has instructions to assist with adding 583s to your local ILS. Instructions are available for:

Aleph	Sierra
Alma	Voyager
Millennium	WMS

These instructions are linked from the EAST Libraries website, under
“Member Resources / Documentation for Members” :

<http://eastlibraries.org/member-resources>

Total Record Counts

TITLES

ITEMS

Remediation Lists

.....

Ephemera [\(?\)](#)10,411

1% | NA

Allocated for retention

299,791

25% | NA

Allocated for retention

← QUERY LIST

EXPORT XLSX

SUBJECTS

All subjects

Specific IC classes

HIDE
EDIT



MATCHED
299,791

COLLECTION
1,215,026



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Retention commitments are assigned at the level of the title-holding or bib record.

If your library has multiple items associated with an allocated bib record, ALL of those items have been flagged in GreenGlass to be retained.



Display Call Number	Title	Enumeration	Copy Number	Possible Duplicate
B395 .J64	The wisdom of Plato : an attempt at an outline / Nehemiah Jordan.	v. 1		No
B395 .J64	The wisdom of Plato : an attempt at an outline / Nehemiah Jordan.	v. 2		No
B395 .P516 1999	Plato / edited by Gail Fine.	v. 1		No
B395 .P516 1999	Plato / edited by Gail Fine.	v. 2		No
B395 .W6	Platon / Ulrich von Wilamowitz-Moellendorff.		1	Yes
B395 .W6	Platon / Ulrich von Wilamowitz-Moellendorff.		2	Yes

A note about multi volume sets

Multi Volume sets may have been assigned if a library is either **the only holder** of that oclc number, OR if SCS could determine that the library **holds a superset** of all volumes held by the partner libraries.

Libraries may be assigned incomplete sets, e.g. v.1, v.2, v.4

583 Sample

**583 1_ |3v.1, v.2, v.4|acommitted to retain |c20160630 |d20310630
|f EAST|u <http://eastlibraries.org/retained-materials>|5MeWC|zEAST**

For multivolume sets, your library is assigned retention for
ALL VOLUME CURRENTLY HELD.

Display Call Number	Title	Enumeration	Copy Number	Possible Duplicate	
B395 .J64	The wisdom of Plato : an attempt at an outline / Nehemiah Jordan.	v. 1		No	
B395 .J64	The wisdom of Plato : an attempt at an outline / Nehemiah Jordan.	v. 2		No	
B395 .P516 1999	Plato / edited by Gail Fine.	v. 1		No	
B395 .P516 1999	Plato / edited by Gail Fine.	v. 2		No	
B395 .W6	Platon / Ulrich von Wi Moellendorff.	3 v.1, v.2		1	Yes
B395 .W6	Platon / Ulrich von Wi Moellendorff.			2	Yes

OpenRefine Recipe for Multipart Monographs

Starting with xlsx downloaded from greenglass, save it as a .csv file

Import into OpenRefine

- On WorldCat OCLC column choose Edit column / Move column to beginning
- On WorldCat OCLC choose Sort
- On WorldCat OCLC choose Edit cells / Blank down (make sure you are on ROWS view)
- On Enumeration choose Edit cells / Join multi-valued cells (default is comma separated, which is fine)

Again MAKING SURE YOU ARE ON THE 'ROWS' (not records) VIEW:

- On Worldcat OCLC choose Facet / Customized facets / Facet by blank
- On All choose Edit rows / Remove all matching rows
- Remove the facet on blanks.
- On Enumeration choose Edit Cells, Transform: `value.replace("*", "")` - removes all those asterisks

Export final file as .csv

Adding 583s to LHRs in WorldCat

The OCLC Shared Print Registration service is currently in beta testing.

It batch creates LHRs with 583s and sets a new Shared Print flag on the records.

It does not handle multipart monographs at this time

EAST members will be advised when this service is available, and training will be provided.

Next Steps

- Download your final retention list from GreenGlass
- Review instructions for adding 583s to your ILS. Decide how to handle multipart monographs
- Record retentions in your ILS by June 4, 2018 and let EAST know that this work has been completed
- If you have chosen to display retentions in your public catalog, send us a screenshot!

Questions / Comments / Concerns

Questions can be directed to Sara Amato, EAST Data Librarian

Email anytime: samato@blc.org, phone/skype/gotomeeting by appointment

Documentation on the EastLibraries.org website:

<http://eastlibraries.org/member-resources>

Note documentation for 583 and also a detailed Retentions FAQ