

## Scope definitions for EAST cohorts one and two collection analysis and retention

This document describes the scope criteria for the EAST monograph collection for cohorts 1 and 2 (2015-18), which were developed and agreed upon as part of the collection analyses, specifying the types of library materials that were out of scope for final retention commitments made by the EAST Retention Partners.

The EAST retained collection focuses on scholarly print monographs in circulating collections. The following materials were determined to be **out of scope** for the initial two cohorts of EAST monograph retention:

- Non circulating monographs
- Special collections and reference materials
- Theses
- Scores
- Maps
- Government documents (both US and international)
- E-books
- Media, microforms, scores, audio/video materials
- Serials/journals (being addressed in separate work by EAST)
- Titles published since 2011: it is expected that these recently acquired materials will not be candidates for deselection for some time.
- Titles considered to be “ephemera”\*: the ephemera category is detailed further below and represents material that were deemed to be non-scholarly and, hence, not appropriate for retention.

Multi-volume sets of monographs were in scope, though handled slightly differently between cohorts 1 and 2. In cohort 1, retentions were assigned if only one library held the title or holdings between libraries were identical. In cohort 2 libraries were also assigned retentions if a library held a superset of all volumes held across the EAST libraries.

### The “Ephemera” Category

During the collection analyses, EAST defined as “ephemera” titles that were not expected to have scholarly value in the long term. Approximately 1% of the titles and holdings in the EAST collective collection were tagged as “ephemera” and not considered for retention. This includes titles whose MARC records contained the following keywords or phrases in the title:

- Test prep
- LSAT
- GMAT
- MCAT
- GRE
- CLEP
- Civil Service Test

- Civil Service Exam

In addition, the ephemera designation was made for titles that contain the following keywords or phrases in the publisher field:

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| • Abacus Software                            | • Jove                               |
| • Ace  | • Learning Express                   |
| • Apple Computer                             | • Lerner Publishing                  |
| • Arco                                       | • Lonely Planet                      |
| • Avalon                                     | • Marshall Cavendish                 |
| • Baedeker                                   | • Michelin                           |
| • Ballantine                                 | • Microsoft                          |
| • Bantam                                     | • Mitchell International             |
| • Barron's Educational Series                | • Mobil travel                       |
| • Bradt                                      | • National Learning Corp             |
| • Brady Communications                       | • National Textbook                  |
| • Brooks/Cole                                | • NOLO                               |
| • Burke Publishing                           | • Nova Press                         |
| • Byte Books                                 | • O'Reilly                           |
| • Chilton Books                              | • Peterson's Guides                  |
| • Cliffs Notes and Cliff's Notes             | • Pocket Books                       |
| • Computer Science Press                     | • Prentice-Hall                      |
| • Consumer Reports                           | • QUE                                |
| • Daw  | • Reader's Digest                    |
| • Dearborn Real Estate                       | • Research and Education Association |
| • Del Ray                                    | • Sams                               |
| • Delta Books                                | • Scholastic                         |
| • Dilithium Press                            | • Signet Books                       |
| • DK Publishing                              | • Silhouette                         |
| • Educational Testing Service                | • Southwestern-College               |
| • Fodor's                                    | • St. Martin's Paperbacks            |
| • Forbes travel guide                        | • Sybex                              |
| • For dummies (applied to 2nd cohort only)   | • Tab Books                          |
| • Frommer's                                  | • Thomson Learning                   |
| • Harlequin                                  | • Tokyopop                           |
| • Hayden Book                                | • TOR Books                          |
| • Heinle                                     | • TOR Fantasy                        |
| • IDEAL Books                                | • Ulverscroft                        |
| • IDG Books Worldwide                        | • Viz                                |
| • Institute for Research (added August 2018) | • Wadsworth Electronic               |
| • Institute of Real Estate Management        | • Warner Books                       |
|  | • Zagat                              |
|  | • Zebra                              |