This document describes the current scope criteria for the EAST monograph collection. Developed during the original collection analysis process in 2015, the list has been refined by subsequent new cohorts and individual members.

The document specifies the types of library materials that are out of scope for retention allocation to the EAST Retention Partners.

This ephemera list applies to print monographs in circulating collections. The following materials are currently determined to be out of scope for EAST monograph retention:

- Non circulating monographs
- Special collections and reference materials
- Theses
- Scores
- Maps
- Government documents (both US and international)
- E-books
- Media, microforms, scores, audio/video materials
- Serials/journals (being addressed in separate work by EAST)
- Titles published since 2011: it is expected that these recently acquired materials will not be candidates for deselection for some time.
- Juvenile literature
- Titles considered to be “ephemera”: the ephemera category is detailed further below and represents material that were deemed to be non-scholarly and, hence, not appropriate for retention.

Multi-volume sets of monographs were in scope, though handled slightly differently between cohorts 1 and 2. In cohort 1, retentions were assigned if only one library held the title or holdings between libraries were identical. In cohort 2 libraries were also assigned retentions if a library held a superset of all volumes held across the EAST libraries.

The “Ephemera” Category

During the collection analyses, EAST defined as “ephemera” titles that were not expected to have scholarly value in the long term. Approximately 1% of the titles and
holdings in the EAST collective collection were tagged as “ephemera” and not considered for retention. This includes titles whose MARC records contained the following keywords or phrases in the title:

- Test prep
- LSAT
- GMAT
- MCAT
- GRE
- CLEP
- Civil Service Test
- Civil Service Exam
- PCAT
- TOEFL
- For Dummies
- Complete Idiot's Guide
- Better Homes and Gardens
- McCall's

In addition, the ephemera designation was made for titles that contain the following keywords or phrases in the publisher field:

- Abacus Software
- Abdo
- Ace
- Addison-Wesley
- Adobe Press
- Adobe Systems
- ALA editions
- Aladdin Mix
- Alpha Books (Idiot's guides)
- American Girl/Pleasant Company
- Amicus
- Apple Computer
- Apple Paperbacks
- Applesauce
- Arco (test prep)
- AuthorHouse (self publisher)
- Avalon
- Baedeker
- Ballantine
- Bantam
- Barnes & Noble Press (self publisher)
- Barron's Educational Series (test prep)
- Barrons
- Bearport
- Beach Tree Chapter Books (paperback imprint)
- Bellwether Media
- Benchmark
- Bernan Press
- Betterway Publications
- Black & Decker (Cool Springers)
- Bloom's (both Infobase imprints)
- Blue Apple
- Bluefire (Random House Children's paperback imprint)
- Blurb (self publisher)
- Bradt
- Brady Communications
- Britannica